

SMEDA Accounting Package (SMAP)

Training Service Provider – SMAP Network Application Form



Instructions

- 1. Please read SMAP program guide for TSPs before filling the application**
- 2. Please fill out all sections. Incomplete applications will not be entertained**
- 3. Attach following support documents with you application**
 1. Profile of the institute, details of courses offered.
 2. Curriculum Vitae' of the staff relevant to the program
 3. Proof of registration & affiliations
 4. Undertaking that the institute is not blacklisted
 5. Proof of financial stability.

PART I: Identification

Name of the Institute:			
Address:			
	City:		
	Phone:	Fax:	
	Email:	Website:	
Contact Person	Name:		
	Designation:	Phone:	
	Fax:	Email:	

PART II: Details of Courses offered *(Use additional Sheets if required)*

Course Title	Subject/field	Duration (months)
1.		
2.		
3.		
4.		

PART III: Training Infrastructure

Lecture Rooms <i>(# of Rooms)</i>		Capacity : <i>(# of students/room)</i>	
Computer Lab <i>(# of Labs)</i>		Capacity: <i>(# of students/lab)</i>	
	Multimedia:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
	Air Conditioning:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
	Networking:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

PART IV: Registrations/Affiliations

Name of The Authority/Body	Year
1.	
2.	
3.	

PART V: Nominations for ToT (please attach detailed VCs)

Name	Job Title	Qualification	Year	Institution
1.				
2.				
3.				
4.				

PART VI: Contact details for training coordinator (training implementation and feedback)

Contact Person	Name:
	Designation: Phone:
	Fax: Email:

Name:

Date:

Designation:

Signature:

Please submit filled application form at your nearest location to the following:

Ms. Farah Mushtaq	Manager, Lahore	farah@smeda.org.pk , 042-111-111-456
Mr. Rashid Adnan	RBC, Multan	AdnanRashid@smeda.org.pk 0619-9201176, 03006685898
Syed Noman Ali	Assistant Manager, Karachi	noman@smeda.org.pk , 021-111-111-456, 0300-8245664
Mr. Faisal Bashir Awan	RBC, Rawalpindi	faisal@smeda.org.pk , 051-9273020, 03214247731
Mr. Kashif Mukhtar	RBC Sargodha	kashifm@smeda.org.pk , 048-9230662
Mr. Rashid Aman	Manager, Peshawar	mrashid@smeda.org.pk , 091-111-111-456
Mr. Ali Khan	Manager, Quetta	akhan@smeda.org.pk , 081-2831623, 081-2831702